

Minutes of UKTram Owners/Authorities Group Meeting

Held on Tuesday 1st October 2019

Hosted by UKTram

South Yorkshire Passenger Transport Executive, 11 Broad Street West,
Sheffield S1 2BQ

Present:	Tom Beamon– TfGM	(TB)
	Danny Vaughan - TfGM	(MD)
	Lorraine George - UKTram	(DH)
	Tom Gifford - WY	(SD)
	Stuart Lowrie – Edinburgh Council	(RG)
	Julie Chesman - SYPTE	
	Chris Hopkinson - SYPTE	
	Erica Pearson - LRSSB	

ITEM

ACTION

1. Welcome

DV welcomed attendees to Sheffield followed by a brief introductions of themselves to the group.

Apologies and Minutes

Mark Davis, Paolo Carbone, Steve Tough and Paul Grocott.

1.2 Review of Minutes from previous meeting 03/07/2019

All attendees agreed the minutes were a true and accurate reflection of the last meeting.

Actions from previous minutes:

All actions completed.

2. UKTRAM ACTIVITIES

2.1 Update on UKTram Activities/Business Plan

LG provided the following update:

ITEM

ACTION

UKTram Chairman – Following interviews held in June/July the Board announced George Lowder the new Chairman of UKTram

UKTram Summit – UKTram held their annual summit on the 10th of September in Birmingham. The event was well attended and had various presentations that were led by industry recommendations. Steve Berry, DfT also attended and advised that there will be further funding for the LRSSB.

Apprenticeships – UKTram have been working with Julia Whittaker in producing apprenticeships for the industry. This information can now be found on the UKTram website.

AGM – UKTram held their AGM on the 24th of September and a vote was held for the three vacant roles on the Board. The successful candidates were Iain Anderson, George Lowder and Lindsey Murphy.

It had also been decided that the Owners group would not merge with the Promotional group.

3. Group Work Plan & Activities

3.1 WG27 – Cycles and Tram interfaces

CH advised that he is just finalising the document, which will then be sent to the LRSSB.

3.2 WG14 – Life Cycle Maintenance Costs

This item was not discussed pending a discussion with JH regarding the remit of the group and business plan going forward.

Business Plan – Merging Owners/Promotional Group

DV advised that now that the group won't be merging with the Promotional group he will be speaking to James Hammett in regards to the Business plan and the groups future deliverables.

3.3

DV to also chase Peter Adam's for his Transport Work Order document. **Action:**

4. Sandilands and LRSSB Update

4.1 System updates on changes implemented or under consideration.

LG advised that Ian Rowe Associates have trialled three of the devices and the last two devices start their trials shortly. They have advised that a report will be available at the end of October. The group discussed the pressure that the ORR are putting on operators to provide evidence of what actions they are taking.

LG advised that she spoke to Gary Scanlon at the LROC meeting last week. He was aware of this issue and had a scheduled meeting with the ORR this week.

4.2 LRSSB Update

EP advised that the TAIR Database went live on the 8th of July. All systems have been provided training on how to use the system and further training is being arranged. The group asked whether they could access TAIR or have some more information. EP offered to send round a presentation and slides.

The standard library is now live on the website and the TPG and guidance notes in regards to EMC, Non-motorised crossings and Audible Devices can be found on the website. There are a list of ten further guidance notes being prepared and EP offered to forward the list to the group. **Action: EP to send information on TAIR and Guidance notes.**

EP went on to say that Mark Ashmore will be providing training on RM3 in January.

Following Phil Hewitt departure, the LRSSB Board will be looking to appoint a new Chairman. Johnathan Fox is the interim Chair.

5. Tram Train Update

5.1 Update on Sheffield Rotherham Project

CH advised that the Tram-Train is still going well and patronage is good. The group agreed that this item can now be removed from the agenda.

6 Scheme Updates

6.1 CH – Sheffield

CH advised that Network Rail are looking at a system to hold the lessons learnt information and suggested that if members wanted further information to speak to Simon Coulthard.

They are still developing their Business case for HS2.

TB – Manchester TfGM

TfGM published its delivery plan, which outlines the new Metrolink, tram-train and other rapid schemes that will be developed over the coming years. They are about to commence market engagement exercises for path finder vehicles.

They published their Rail Prospectus document last week.

They are continuing their HS2 interface connectivity studies, but this is something that he will discuss in depth at a future meeting.

SL – Edinburgh Council

Following an incident that ended with a fatality, they carried out a risk assessment of all off street crossing and looked at improving road safety. Following the audit they decided to install bollards at certain points, which also have the approval of the cyclist lobby group. SL offered to forward the group information on their findings.

Action: SL to forward summary.

He went on to discuss the problems that they are having with cracks in the wheels. The trams had CAF wheel replacements and an issue has been found between the wheel and rubber stopper. This has affected two thirds of their fleet and they discovered that 30 other projects worldwide are having the same problem.

SL offered to send the group information in regards to the extension.

TG – West Yorkshire

They recently published the “Advanced Urban Transport Technologies Prospectus” which asks the industry, manufacturers and suppliers what they see as future technologies. He asked the group to forward the prospectus on to their operators and more information can be found on their website.

ST – Nottingham

Patronage on the current system has flatlined slightly after several years of growth. This is approx. 4 years after the Phase Two opening, however, usage levels remain healthy at approximately 19 million passengers a year.

Strategic Outline Business Case's for NET extensions have been completed, with extensions to HS2 (1.5kms), Clifton south (2kms) and Racecourse/Gedling (4kms/10kms) looking viable. Funding is being sought to take these through the OBC and legal powers stages.

NET has seven park and ride sites, a number of which are now over capacity. Extensions to the car parking at Hucknall and Phoenix Park, with a potential new site on the Clifton line (subject to land availability), are being included in the Transforming Cities Tranche 2 bid to be submitted in November.

7. Any Other Business

No further business

Future Meeting Dates

12th January 2020 - Edinburgh