

UKTram Executive Agenda - Meeting 21

Thursday 18th April 2019: 11:30 – 15:00

Room 103, 16 Summer Lane, Birmingham, B19 3SD

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| 1. | Welcome | |
| 1.1 | Welcome and Introductions [JH] | 11.30 – 11.33 |
| 2. | Apologies | |
| 2.1 | Apologies Received [JH] | 11.33 – 11.35 |
| 3. | Minutes | |
| 3.1 | Review of Minutes and actions from meeting 18 held 1 st November 2018. [JH] | 11.35 – 11.40 |
| 4. | UKTram Business Plan | |
| 4.1 | UKTram Business Plan latest [JH] | 11.40 – 11.50 |
| 5. | Light Rail Safety and Standards Board Update | |
| 5.1 | LRSSB/UKTram update RAIB recommendation 1 – Structure of LRSSB and plan of action [PC] | 11.50 – 12.00 |
| 5.2 | LRSSB update RAIB recommendation 2 – Risk Model Implementation and T.A.I.R. [PC/JH] | 12.00 – 12.10 |
| 5.3 | Subcommittee 1 – Update and continued work streams, Recommendations 3-8 and 10-15 considerations [PC/JH] | 12.10 – 12.15 |
| 6. | New Staff Introductions | |
| 6.1 | Introduction of Stephen Duckering – Operations Manager | 12.15 – 12.20 |
| 6.2 | Introduction of Jamie Swift – Marketing & Commercial Manager | 12.20 – 12.25 |
| 6.3 | Introduction of Craig O'Brien Engineering Manager | 12:25 – 12:30 |
| | Lunch | 12.30 – 13.00 |
| 7. | Brexit Impact | |
| 7.1 | Governments Rail Impact report [JH] | 13.00 – 13.15 |
| 7.2 | UKTram actions to Brexit impact [ALL] | 13.15 – 13.30 |
| 8. | Light Rail Summit 2019 & Industry Events | |
| 8.1 | Update on UKTram Summit 2018 [LG] | 13.30 – 13.35 |
| 8.2 | UKTram AGM/EGM's 2019 [JH] | 13.35 – 13.40 |
| 9. | Functional Groups Review & Update [functional chairs]: | |
| 9.1 | Any RAG status changes/updates on functional objectives [Group Chairs] | 13.40 – 14.10 |
| 9.2 | Items for escalation/delegation [Group Chairs] | 14.10 – 14.20 |
| 9.3 | Working Groups [JH] | 14.20 – 14.30 |
| 10. | Innovation Update | |
| 10.1 | Status update on the various projects [DH] | 14.30 – 14.40 |

10.2	Status update on Light Rail Test Track – Long Marston [JH/DH]	14.40 – 14.45
11.	Membership Update	
10.1	Status update on UKTram/LRSSB membership [LG]	14.45 – 14.50
12.	Any Other Business	14.50 – 14:55
12.	Future meeting dates	14.55 – 15.00
	Meeting Close	15:00