

Minutes of UKTram Owners/Authorities Group Meeting

Held on Tuesday 16th April 2019

Hosted by UKTram
16 Summer Lane, Birmingham, B19 3SD

Present:	Tom Beamon– TfGM -	(TB)
	Lee Joyce - SYPTTE	(LJ)
	Danny Vaughan - TfGM	(DV)
	Lorraine George - UKTram	(LG)
	Dan Hill - UKTram	(DH)
	Henry Chukwumah (Presentation)	

ITEM

ACTION

1. Welcome

DV welcomed attendees to Birmingham followed by a brief introductions of themselves to the group.

Apologies and Minutes

Vicki Matthews, Tom Gifford, Stuart Lowrie, Chris Hopkinson, Mark Davis, George Vincent.

1.2 Review of Minutes from previous meeting 15/01/2019

All attendees agreed the minutes were a true and accurate reflection of the last meeting.

Actions from previous minutes:

All actions completed.

2. UKTRAM ACTIVITIES

2.1 Update on UKTram Activities/Business Plan

LG/DH provided the following update

ITEM

ACTION

LRSSB The Board has now been appointed with Jonathan Fox (TfL) and Bob Morris (TfGM) representing Owners & Authorities, Carl Williams (MML) and David Nichols (KAM) representing Operators and is currently being chaired by Phil Hewitt – Following the announcement from the Minister in February, we have now been awarded funding for the first year of operation of the LRSSB. The LRSSB were under the impression that we would receive the full amount as one lump sum, which has not been the case and the Board have now written to the Minister to ask for an explanation.

Risk Model – The Industry Risk Model work being undertaken by Atkins is progressing well with the trial system KAM. If anyone needs any information please contact Mark Ashmore who is leading on this project.

TAIR - All operators had submitted the requested information in relation common indexes to enable population of the database relevant to individual system requirements. Additionally further development and modification to database design was also progressing following feedback received from individual operators, allowing TAIR to be modified to suit individual system asset reference and data collection requirements in addition to the adding of the near miss module to the system. Two training days have also been held on the 26th and 28th of March in Birmingham.

RM3 – UKTram also hosted the Risk Maturity Model RM3: 2019 launch workshop on the 10th of April which was facilitated by the ORR. The aim of RM3: 2019 launch workshop is to inform the light rail industry of the updated RM3 model and to allow the ORR and duty holders to explore the best ways to use the model to drive excellence in risk management within the industry.

Recruitment –We have now successfully interviewed and appointed our Engineering Manager Craig O'Brien, Operations Manager, Steve Duckering and Commercial/Marketing, Jamie Swift. Julia Whittaker from The Big Solution will also be leading on training and careers for UKTram

Geoff Inskip will also be standing down as Chair, once a new chair has been found and UKTram are in the process of recruiting a new chair

Relocation - UKTram and LRSSB have now relocated into our own office area within 16 Summer Lane and with the move into our new office we have procured and set up video conferencing facilities.

ITEM

ACTION

Training and apprenticeships – Midland Metro Alliance Construction operative apprenticeship (supported by UKTram) successfully through submission stage and is now in its funding phase. Our Driver apprenticeship is now ready and available and awaiting sign ups to the course.

Mainspring Look out for dates of Excellence days which will be tailored for operators which will take place later in the year

Events – UKTram sent Mark Ashmore to the Annual Yarra Tram conference in Australia in February and will be sending Steve Duckering to the Light Rail and Tramcar conference in New Jersey in April so that we are able to start sharing international best practise.

UKTram Summit – The summit will be held on the 10th of September, Invites and more information to follow shortly and we are looking for ideas on topics or speaker that you would like showcased at the event.

3. Group Work Plan & Activities

3.1 Discussion regarding activities and objectives for 2018/19

The group agreed that their deliverable for 2019 would be the following working groups

3.2 WG27 – Cycles and Tram interfaces

DV advised that he had spoken to CH, who hopes that the project should be completed in the next few weeks.

3.3 WG28 – TWAO Process Improvement

DV advised that PA had forwarded a copy of the guidance note and they discussed the need to discuss the issue at senior level with the DfT. Action – DV to speak to James Hammett to see if UKTram can write formally to the DfT

3.4**WG14 – Life Cycle Maintenance Costs**

DV advised that this is a bigger piece of work than originally planned. He has contacted Mat Taylor and forwarded him information and they are looking to start gathering information for other areas.

The group agreed that WG27 and WG28 are now closed and will discuss the group's objectives for 2019/2020 at the next meeting.

4. Sandilands and LRSSB Update**4.1 System updates on changes implemented or under consideration.**

The group agreed that Sandilands update can now be removed from the agenda, but the group will continue to seek updates from MD and will be visiting Croydon at their next meeting.

DV advised that Luke Stark will now be attending the Heads of Safety group meetings, on behalf of the Owners group. Luke has also been nominated to attend the LRSSB meetings.

LG advised that the report from Sub-Committee 1 – Sandilands has now been issued, but is not the complete report as they have just started testing some of the technology. The report is commercially sensitive and members are reminded not to share the information outside of the industry.

5. Tram Train Update**5.1 Update on Sheffield Rotherham Project**

LJ advised that their business case is still being developed as they are still looking at options.

They are still having problems with rail breaks which are currently being investigated and the next round of rail replacement is about to start.

The Trafford park scheme is planned to open in 2020, with new trams, infrastructure and two new sub-station needed. They also plan on creating a park and ride car park to aid congestion.

6**Scheme Updates**

Due to the lack of members attending this meeting DV asked LG to email members and ask for their system updates, which could then be added to the minutes

6.1**ST – Nottingham**

Patronage on the current system continues to grow by over 5% year on year and is now approximately 18 million passengers a year.

Work on Strategic Outline Business Case's for NET extensions to HS2 (1.5kms), Clifton south (2kms) and Gedling (10kms) is approaching completion, and initial indications are that some options will be sufficiently robust to take forward to the OBC and powers stages.

The guidance for the main Transforming Cities Fund was released in March and this confirmed that the funding is capital and must be spent by March 2023, and this would be a very challenging timescale for any of the extensions. The Clifton South route could be deliverable in that timescale, given that it could be progressed through local planning approvals rather than a Transport and Works Act application, but the associated development site has a 10 year delivery timescale and so may not be sufficiently advanced by 2023. Further discussions are taking place with DfT over the possible inclusion of Clifton South within TCF.

For the HS2 extension it is proposed to bid for a share of regional funding made available by DfT to assist with HS2 development work. No external funding source is currently available for the Gedling options.

In terms of HS2, the region has appointed Mott MacDonald and Arup to undertake a local HS2 connectivity study and Masterplan respectively.

The Connectivity Study will review public transport access to the proposed station, undertake traffic modelling for the area and identify optimal interchange arrangements at HS2 for all transport modes (including NET).

It is expected that this work will inform HS2's station designs and any petitioning against the Hybrid Bill if required. The Bill is expected to be deposited in Parliament in summer 2020.

VM – Midland Metro

In terms of development, work on the Westside Extension to Five Ways is continuing, with the successful works to the canal bridge at the start of the year and the determination of the Edgbaston TWA Order was finally announced on 2 April. The MMA is working with BCC on the TROs along Broad Street and works on Five Ways roundabout are due to commence shortly.

The Inquiry into the Land Acquisition TWA Order for Wednesbury to Brierley Hill Extension was held over a day on 19 March. The determination of the Birmingham Eastside Extension and Penalty Fares TWA Orders are still awaited, WMCA are working with DfT regarding the former as this is tied up with HS2 and their proposed works.

Metro celebrates its 20th anniversary on 30 May and celebrations include the unveiling of a special edition livery on a 'Birthday tram' and various activities to engage customers, including giveaways, competitions and an invitation for customers to share their experiences of metro over the last 20 years.

In terms on operations, the annual Tram Passenger Satisfaction survey results for Autumn 2018 were released 2nd April and WMM received an overall satisfaction rate of 87% (2017 it was 90%). This is thought to be reasonable due to the transition to MML and a significant period of disruption in the summer of 2018 when the lines came down.

The contract has been awarded to rebrand all of the trams with roll out commencing in May. On stop revenue collection in the peaks will start w/c 15th April for a 3 month trial period as during the peaks it is difficult for staff to get through the trams.

DV – Manchester TfGM

The construction of Trafford Park is going well, with an anticipated opening in March 2020, ahead of schedule. 27 new M5000 trams are on order from Bombardier and will be arriving starting early in 2020.

These are aimed at boosting capacity on the network through the doubling up of more services.

In January TfGM published its delivery plan, which outlines the new Metrolink, tram-train and other rapid schemes that will be developed over the coming years. TfGM is still awaiting formal feedback from DfT on its submission to extend the Airport Line to T2.

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ACTION

The team is also working on plans associated with HS2 and Northern Powerhouse rail as they impact on the existing network at Piccadilly and Manchester Airport.

Metrolink simplified its fare structure with the introduction of a zonal system in January and aims to introduce contactless touch-in/ touch-out with bank cards and enabled mobile phones in June. The system will cap fares so that customers always get the best value fare.

Metrolink patronage continues to grow and stands at 44 million passengers per annum.

7. **Any Other Business**

No further business

Future Meeting Dates

3RD July – Croydon

1ST October - TBC