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| Overview | This standard is about confirming learner drivers have met all the Health and Safety requirements required for driving a Tram vehicle. It is about confirming that the learner drivers meet the relevant legal and organisational procedures relating to health and safety and fitness for duty in the Tram and Tramway environment. You will know and understand how to recognise any symptoms or conditions which would adversely influence the ability of the learner driver. It includes confirming that all necessary preparation relating to the Tram vehicle, has been undertaken prior to commencing training. You will be able to carry out a pre drive briefing and know and understand the types of information that is communicated during the briefing. You will be able to monitor a learner driver’s fitness for duty as well as confirming you and the learner driver are adhering to the safe systems of work when on or near a Tram vehicle.  This standard is for those who work in a Tram Driver training role at supervisor level in the Tram and Tramway environment. |

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| **Performance criteria**  You must be able to: | 1. confirm the learner drivers meet the relevant legal and organisational procedures relating to health and safety and fitness for duty in the Tram and Tramway environment 2. confirm the learner driver meets your organisation’s requirements for personal appearance 3. undertake the relevant tests and checks required prior to a learner driver driving a Tram vehicle 4. confirm pre-drive checks are undertaken on the Tram vehicle in line with organisational procedures 5. undertake a pre-drive briefing and confirm the information has been understood by the learner driver 6. confirm you and the learner driver adhere to safe systems of work when on or near a Tram vehicle or Tramway environment 7. monitor the learner drivers’ fitness for duty in line with organisational procedures 8. report and record any issues in line with organisational requirements |

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| Knowledge and understanding  You need to know and understand: | 1. the relevant legal and organisational procedures relating to health and safety at work 2. the relevant legal requirements and organisational procedures relating to fitness for duty in the Tram and Tramway environment 3. the importance of personal appearance when representing the organisation 4. how to recognise and report any symptoms or conditions that would adversely influence the ability of a learner driver to drive 5. the types of attitudes and behaviours shown by learner drivers which could impact on the safety of the Tram vehicle and Tramway environment 6. the range of pre-drive checks undertaken on a Tram vehicle 7. the types of information to be communicated during a pre-drive briefing 8. the importance of a pre-drive briefing 9. the safe systems of work that must be adhered to when on or near a Tram vehicle or Tramway environment 10. when and how learner drivers’ fitness for duty is to be monitored in line with organisational procedures |
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**Additional Information**

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| Scope related to performance criteria | P1 **Legal and organisational procedures** may include; ergonomic working, moving and manual handling, Personal Protective Equipment, working time and breaks, lone working, Personal Track Safety, other mandatory training as appropriate, personal declaration, sickness reporting, medicheck screening. **Fitness for duty** may include; those requirements relating to drugs, alcohol, medication, mental health, fatigue, life changes (divorce, bereavement).  P2 **Personal appearance** may include; uniform/standard of dress, name badge/identification, Personal Protective Equipment (PPE).  P3 **Tests and checks** may include; drug and alcohol, psychometric, colour blindness, eye sight, driving licence and those conducted during recruitment activities.  P4 **Pre-drive checks** may include those relating to; the Tram vehicle operation, driving cab layout and seat adjustment.  P5 **Information** may include; health and safety, route, aims and objectives, new network information (e.g. speed restrictions). |
| Scope related to knowledge  criteria | K4 **Symptoms and conditions** may include; fatigue, personal stress, illness, medical, drowsiness, disorientation, dizziness, impairment.  K5 **Attitudes and behaviours** may include; frustration, confusion, anger, lack of empathy, disinterest. |
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**Additional Information**

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| Glossary | **Tram**  Tramcars, tram vehicle, and any other rail vehicles that operate on tramways. It includes one or more trams coupled together and includes non-passenger-carrying vehicles.  **Tramway environment**  Includes the tramway (a set of rails, switches and crossings which form the route of a Tram), infrastructure (fixed assets used for the running of the Tram transport system, including, the tramway, bridges, tunnels, stops, stations and fixed equipment for signalling, communications and electrification), depots, stabling yards. |

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| **Developed by** | UK Tram |
| **Version number** | 1 |
| Date approved |  |
| Indicative review date |  |
| Validity | Current |
| Status | Original |
| Originating organisation | New NOS |
| Original URN | New |
| Relevant occupations | Transport Operations and Maintenance |
| Suite | Tram Driver Training |
| Key words | Tram, Tramway, health, safety, driver, fitness |